

EVALUATION / RESEARCH ASSOCIATE

INTERVIEWING AT AEA Conference in Anaheim.

Posted: October 19, 2011

NEW POSITION

LeCroy & Milligan Associates, Inc., based in Tucson, Arizona, has several new projects and is seeking applications for an **Evaluation Associate**. Applicants should have experience and interest in program evaluation in areas such as child welfare, community development, early childhood health and development, prevention, criminal justice, health, and education. In addition, experience in child welfare program implementation and implementation science is a plus. As a member of a multi-disciplinary team of evaluators, the successful applicant will be responsible for coordinating and managing one or more local, statewide or national program evaluation projects. LeCroy & Milligan Associates, Inc. has provided program evaluation and training since 1991. The evaluation staff has diverse expertise in a range of applied evaluation research areas, and collaborative team activities make this an exciting work environment. LeCroy & Milligan Associates, Inc. was awarded a Southern Arizona Smart Inspiring Enterprise “People and Culture” award for outstanding small business practices. In 2008 LeCroy & Milligan Associates was nominated for a “best place to work” award.

Position Responsibilities

- Coordinate and manage evaluation activities for projects and initiatives being implemented through governmental and non-profit human services settings.
- Design evaluation plans including development of evaluation designs, goals and objectives, project timelines, and instruments (e.g. surveys, interview protocols, criterion-referenced tests, etc.).
- Collect, analyze, and interpret qualitative and quantitative evaluation data.
- Design and develop and train others in data collection tools and databases.
- Provide technical assistance and consultation in implementation of new programs to include program design, development of policies and protocols, infrastructure development, and performance assessment.
- Conduct focus groups, observations, and interviews for program evaluation purposes.
- Produce written reports and other documents; writing grant proposals and literature reviews.
- Prepare and deliver presentations to a variety of stakeholder groups regarding project efforts and outcomes.

Qualifications:

- Master’s or Ph.D. degree in social sciences, education, applied social research or related field, and a minimum of two years’ experience in an applied setting. Bachelors considered with relevant experience.
- Considerable knowledge of program evaluation in community settings—methods, principles, and philosophies. Experience in program development and conceptual design of interventions.
- Demonstrated expertise in designing and carrying out quantitative and qualitative evaluation activities.
- Proficiency in database, word-processing, spreadsheet, and statistical analysis software applications.
- Skill in interpreting statistical data for various stakeholder groups.
- Excellent written and oral communication skills.
- Strong organization abilities, including ability to manage numerous tasks and projects simultaneously.
- Ability to complete local and state travel for work assignments.

Salary DOE, excellent benefit package includes health, dental, retirement, PTO.

Applicants are asked to send a cover letter and resume to:

LeCroy & Milligan Associates, Inc.

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phone: (520) 326-5154 fax: (520) 326-5155

email: jobs@lecroymilligan.com

Please visit the website: www.lecroymilligan.com